

EDUCATION TERMINOLOGY INFORMATION SHEET

SENCO – person responsible for the special needs practice within the school

DT or Designated Teacher – usually a senior member of staff (Head, Assistant Head, SENCO, HOY etc) who has responsibility for CLA in their school, s/he will coordinate the PEPs, attend reviews – this person is your first point of contact in the school in CLA matters

HOY – Head of Year

LST – Learning Support Teacher

Learning Mentor - takes a pastoral support role, works alongside SENCO

TA – teaching assistant

SNA – special needs assistant

LSA – learning support assistant

EP – educational psychologist

PSP – pastoral support plan

P levels – describes academic attainment, but below Level 1 (early stages of reading, writing, maths)

Foundation – aged 3-5, nursery and reception

Key Stages (KS) 1 – aged 5-7, Year group 1 and 2

KS2 – aged 7-11, Year group 3-6

KS3 – aged 11-14, Year group 7-9

KS4 – aged 14-16, Year group 10 and 11

Expected level of attainment at end of Key Stages:

KS1 – Level 2

KS2 – Level 4

KS3 – Level 5/6

Transition – from foundation to KS1, KS1 to KS2 etc.

SATs – Standard Assessment Tests, administered at Y6 and Y9 (statutory year groups), optional in other year groups, often used as an in-house testing tool

Fixed Term Exclusion – excluded for a fixed period (school's letter should clearly indicate reason and number of days)

UPN – unique pupil number

SEN – special educational needs

AEN – additional educational needs

School Action – SEN Code of Practice – school's early intervention programme

School Action Plus – increased action, starting to use external agencies, increased case for action

Statement – the document that results from a statutory assessment of a pupil's needs

PEP – Personal Education Plan

IEP – Individual Education Plan (SEN)

Annual Review (AR) – review of statement